

Introduction

Council vehicles and plant are used for operational purposes and for providing services and facilities to the community.

Purpose

To guide the purchase, disposal and sustainable management of Council's fleet vehicles and plant.

Policy statement

1. Council will procure vehicles and plant that are fit for purpose.
2. Vehicles and plant may be purchased, operated and disposed of ensuring best value for Council as an overarching outcome, however consideration is given to compliance with specifications, contemporary standards and safety requirements.
3. Vehicles may be selected and purchased in accordance with Management Procedure (Fleet and Plant – Acquisition and Replacement) and other associated Council policies.
4. Selection criteria include:
 - Staff position level and vehicle value;
 - Safety – 5-star Australasian New Car Assessment Program (ANCAP) rating or highest safety rating available;
 - Functional requirements;
 - Fleet Life is over 5 years or 100,000km (depending on industry trends);
 - Sustainability considerations (economy, efficiency, emissions); and
 - Valuation and availability.
5. Vehicle costs may not exceed the relevant level value limit (as indicated in Management Procedure) or the budget and should meet functional requirements unless CEO approved.
6. Accessories will be considered for vehicles based on specification needs for requirements of positions.

Application

This policy applies to the purchase, disposal and operational requirements of Council's vehicles, plant and fleet.

Department:	Community and Corporate	Next review:	June 2026
Reviewer:	Director Community and Corporate	Legislation:	Local Government Act 1995 s2.7(2) (b)
Adopted:	Minute SC0122, 19.01.99	Delegation:	
Amended:	Minute OC0208, 19.02.14	Risk:	

Minute OC0113, 27.01.16
Minute OC2024/97, 29.05.24

Policy ref #:

- Purchasing
- Fair Value of Assets

Version: 3

Annual Plant Replacement Program
