



Emergency Services

Standard Operating and Administrative Procedures

Introduction

The Department of Fire and Emergency Services (DFES) as the Hazard Management Agency for fire maintains Standard Operating and Administrative Procedures that outline the procedures to be followed in fire operations.

These Standard Operating and Administrative Procedures are commonly used by Local Government as the procedures for the Bush Fire Service supporting interagency operability.

Access to the Standard Operating and Administrative Procedures are available to all volunteers on the DFES volunteer hub.

Purpose

The purpose of this policy is to endorse the use of DFES Standard Operating and Administrative Procedures by the Bush Fire Brigades.

Policy statement

That the Shire of Capel adopts the Standard Operating and Administrative Procedures determined by DFES as the Standard Operating and Administrative Procedures for Bush Fire Brigades in the Shire of Capel.

Application

The application of the Standard Operating and Administrative Procedures Policy relates to Bush Fire Brigade volunteers, fireground operations and appliances.

| | | | |
|---------------|--|--------------|-----------|
| Department: | Emergency Services | Next review: | June 2024 |
| Reviewer: | Director Infrastructure and Development | Legislation: | |
| Adopted: | (as BF21) Minute OC0427, 26.04.96 | Delegation: | |
| Endorsed: | Minute SC0120, 19.01.99 | Risk: | |
| Endorsed: | (as 19.9) Minute OC1227, 12.12.01 | | |
| Incorporated: | (Into 19.11) Minute OC0641, 25.06.03 | | |
| Amended: | (as 19.20) Minute OC0614, 08.06.05 | Other: | |
| Rescinded: | Minute OC0427, 24.04.07 | | |
| Readopted: | Minute OC0510, 13.05.09 | | |
| Amended: | Minute OC0526, 27.05.15 Minute OC0819, 23.08.17 Minute OC/2022/230, 30.11.22 | | |
| Policy ref #: | 4.2 | Version: | 2 |