



REPORT ON TRAINING COMPLETED BY COUNCIL MEMBERS 2024/25 FINANCIAL YEAR

In accordance with Section 5.127 of the Local Government Act 1995, the Shire of Capel has prepared a report for the 2023/24 Financial Year on the mandatory training completed by Council Members in the financial year.

Mandatory training (Council Member Essentials)

All newly Elected Members are required to complete these courses within 12 months of being elected.

Councillor	Serving on Council	Understanding Financial Reports and Budgets	Meeting Procedures	Understanding Local Government	Conflicts of Interest
Cr Mogg (2023 - 2027)		✓			
*Cr Noonan (2019-2023)					
*Cr Schiano (2023 - 2027)					
*Cr Kitchen (2021-2024)					
*Cr Terrantroy (2021-2024)					
*Cr McCleery (2021-2024)					
*Cr Dillon (2021-2024)					
Cr Fergusson (2023 - 2027)		✓			
Cr Sharp (2023 - 2027)					

✓ Completed

*A council member is exempt from the requirement in section 5.126(1) if the council member passed with either of the following courses within the period of 5 years ending immediately before the day on which the council member is elected:

- (i) the course of training specified in regulation 35(2);
- (ii) the course titled 52756WA – *Diploma of Local Government *Elected Member*)



REPORT ON TRAINING COMPLETED BY COUNCIL MEMBERS 2024/25 FINANCIAL YEAR

Other Training completed in 2024/25 Financial Year

Councillor	Course	Completed on
Cr Schiano	CEO Performance Review	11 July 2024
Cr McCleery	CEO Performance Review	11 July 2024

REPORT ON TRAINING COMPLETED BY COUNCIL MEMBERS 2023/24 FINANCIAL YEAR

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Councillor	Serving on Council	Understanding Financial Reports and Budgets	Meeting Procedures	Understanding Local Government	Conflicts of Interest
Cr Mogg (2023 - 2027)	✓		✓	✓	✓
*Cr Noonan (2019-2023)					
*Cr Schiano (2023 - 2027)					
*Cr Kitchen (2021-2024)					
*Cr Terrantroy (2021-2024)					
*Cr McCleery (2021-2024)					
*Cr Dillon (2021-2024)					
Cr Fergusson (2023 – 2027)	✓		✓	✓	✓
Cr Sharp (2023 – 2027)	✓		✓	✓	✓

✓ Completed

*A council member is exempt from the requirement in section 5.126(1) if the council member passed with either of the following courses within the period of 5 years ending immediately before the day on which the council member is elected:

- (i) the course of training specified in regulation 35(2);
- (ii) the course titled 52756WA – *Diploma of Local Government *Elected Member*)



REPORT ON TRAINING COMPLETED BY COUNCIL MEMBERS 2023/24 FINANCIAL YEAR

Other Training completed in 2023/24 Financial Year

Councillor	Course	Completed on
Cr Fergusson	Essential Planning Practices	17 January 2024
	CEO Performance Review Training	11 March
Cr Sharp	Essential Planning Practices	17 January 2024
	CEO Performance Review Training	11 March 2024

REPORT ON TRAINING COMPLETED BY COUNCIL MEMBERS 2022/23 FINANCIAL YEAR

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Councillor	Serving on Council	Understanding Financial Reports and Budgets	Meeting Procedures	Understanding Local Government	Conflicts of Interest
*Cr Andrew (2019-2023)					
Cr Clews (2019-2023)					
Cr Mogg (2019-2023)					
*Cr Noonan (2019-2023)					
*Cr Schiano (2019-2023)					
*Cr Kitchen (2021-2024)					
*Cr Terrantroy (2021-2024)					
*Cr McCleery (2021-2024)	✓	✓	✓	✓	✓
Cr Dillon (2021-2024)	✓	✓	✓	✓	✓

✓ Completed

*A council member is exempt from the requirement in section 5.126(1) if the council member passed with either of the following courses within the period of 5 years ending immediately before the day on which the council member is elected:

- (i) the course of training specified in regulation 35(2);
- (ii) the course titled 52756WA – *Diploma of Local Government *Elected Member*



REPORT ON TRAINING COMPLETED BY COUNCIL MEMBERS 2022/23 FINANCIAL YEAR

Other Training completed in 2022/23 Financial Year

Councillor	Course	Completed on

REPORT ON TRAINING COMPLETED BY COUNCIL MEMBERS 2021/22 FINANCIAL YEAR

In accordance with Section 5.127 of the Local Government Act 1995, the Shire of Capel has prepared a report for the 2021/22 Financial Year on the mandatory training completed by Council Members in the financial year.

Mandatory training (Council Member Essentials)

All newly Elected Members are required to complete these courses within 12 months of being elected.

Councillor	Serving on Council	Understanding Financial Reports and Budgets	Meeting Procedures	Understanding Local Government	Conflicts of Interest
*Cr Andrew (2019-2023)					
Cr Clews (2019-2023)					
Cr Mogg (2019-2023)					
*Cr Noonan (2019-2023)					
*Cr Schiano (2019-2023)					
*Cr Kitchen (2021-2024)					
Cr Terrantroy (2021-2024)	✓	✓	✓	✓	✓
Cr McCleery (2021-2024)					✓
Cr Dillon (2021-2024)					

✓ Completed

*A council member is exempt from the requirement in section 5.126(1) if the council member passed with either of the following courses within the period of 5 years ending immediately before the day on which the council member is elected:

- (i) the course of training specified in regulation 35(2);
- (ii) the course titled 52756WA – *Diploma of Local Government *Elected Member*)



REPORT ON TRAINING COMPLETED BY COUNCIL MEMBERS 2021/22 FINANCIAL YEAR

Other Training completed in 2021/22 Financial Year

Councillor	Course	Completed on
Cr Kitchen	Strategic Policy Development	13 June 2022
	The Role of Mayor and President	24 November 2021



REPORT ON TRAINING COMPLETED BY COUNCIL MEMBERS 2020/21 FINANCIAL YEAR

In accordance with Section 5.127 of the Local Government Act 1995, the Shire of Capel has prepared a report for the 2020/21 Financial Year on the mandatory training completed by Council Members in the financial year.

Mandatory training (Council Member Essentials)

All newly Elected Members are required to complete these courses within 12 months of being elected.

Councillor	Serving on Council	Understanding Financial Reports and Budgets	Meeting Procedures	Understanding Local Government	Conflicts of Interest
*Cr Andrew (2019-2023)					
Cr Clews (2019-2023)					
Cr Mogg (2019-2023)					
*Cr Noonan (2019-2023)					
*Cr Schiano (2019-2023)					
*Cr Kitchen (2021-2024)					
*Cr Scott (2017-2021)					
*Cr Southwell (2017-2021)					

✓ Completed

*A council member is exempt from the requirement in section 5.126(1) if the council member passed with either of the following courses within the period of 5 years ending immediately before the day on which the council member is elected:

- the course of training specified in regulation 35(2);
- the course titled 52756WA – *Diploma of Local Government *Elected Member*



REPORT ON TRAINING COMPLETED BY COUNCIL MEMBERS 2020/21 FINANCIAL YEAR

Additional Training completed in 2020/21 Financial Year

Councillor	Course	Completed on
Cr Kitchen	Infrastructure Asset Management	20 February 2021
	CEO Performance Appraisals	23 February 2021
	Planning Practices – Advanced	8 April 2021
	Integrated Strategic Planning – Policy	7 April 2021
	Diploma of Local Government	17 May 2021
	Diploma of Local Government Mentoring Program	28 May 2021
	Emergency Management for Local Government Leaders	14 June 2021
Cr Mogg	Professionally Speaking	19 October 2020
	Infrastructure Asset Management	11 May 2021
	Effective Community Leadership	1 June 2021

REPORT ON TRAINING COMPLETED BY COUNCIL MEMBERS 2019/20 FINANCIAL YEAR

In accordance with Section 5.127 of the Local Government Act 1995, the Shire of Capel has prepared a report for the 2019/20 Financial Year on the mandatory training completed by Council Members in the financial year.

Mandatory training (Council Member Essentials)

All newly Elected Members are required to complete these courses within 12 months of being elected.

Councillor	Serving on Council	Understanding Financial Reports and Budgets	Meeting Procedures	Understanding Local Government	Conflicts of Interest
Cr Andrew (2019-2023)	✓	✓	✓	✓	✓
Cr Clews (2019-2023)					
Cr Mogg (2019-2023)					
Cr Noonan (2019-2023)	✓	✓	✓	✓	✓
Cr Schiano (2019-2023)	✓	✓	✓	✓	✓
Cr Kitchen (2021-2024)	✓	✓	✓	✓	✓
*Cr Scott (2017-2021)					
*Cr Southwell (2017-2021)	✓				

✓ Completed

- *1. A council member is exempt from the requirement in section 5.126(1) if the council member passed with either of the following courses within the period of 5 years ending immediately before the day on which the council member is elected:
 - (i) the course of training specified in regulation 35(2);
 - (ii) the course titled 52756WA – *Diploma of Local Government *Elected Member*
2. A person who is a council member on the day on which the Local Government Regulations Amendment (Induction and Training) Regulations 2019 regulation 8 comes into operation is exempt from the requirement in section 5.126(1) until the end of their term of office.

REPORT ON TRAINING COMPLETED BY COUNCIL MEMBERS 2019/20 FINANCIAL YEAR

Additional Training completed in 2019/20 Financial Year

Councillor	Course	Completed on
Cr Kitchen	Effective Community Leadership	30 May 2019
	Dealing with Conflict	31 May 2019
	Manage Conflict	3 January 2020
Cr Mogg	Provide Leadership within the Council & Community	3 January 2020
	Dealing with Conflict	19 November 2019