



Annual General Meeting of Electors' 2023

Minutes

19 April 2023

A handwritten signature in blue ink, appearing to read "G MacMile", is positioned above the printed name and title.

Gordon MacMile
Chief Executive Officer

Acknowledgement of Country

We wish to acknowledge the traditional custodians of the land we are meeting on, the Wadandi people. We wish to acknowledge and respect their continuing connection to the land, waters and community. We pay our respects to all members of the Aboriginal communities and their culture; and to Elders past and present, their descendants who are with us today, and those who will follow in their footsteps.

Our Vision

A future focused and resilient community that benefits from good governance, responsive services and appropriate facilities to deliver positive social, environmental and economic outcomes for everyone.

Our Values

Respect

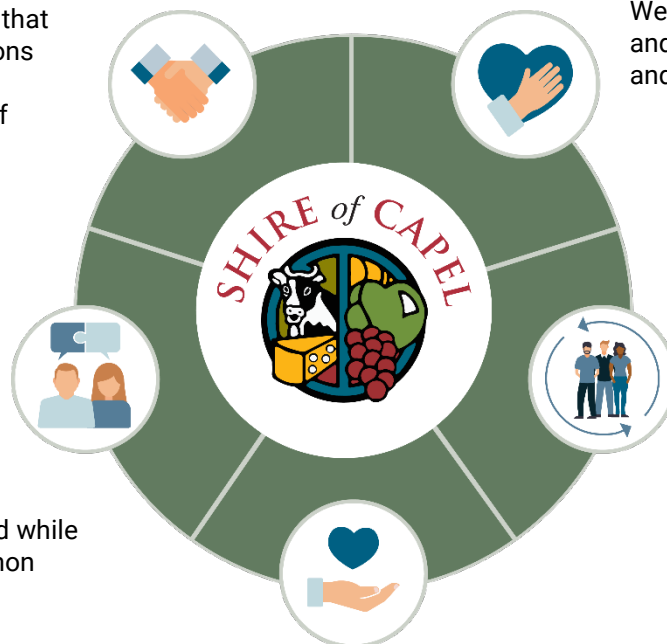
We are respectful in all that we do, and all interactions we have, while being inclusive and mindful of

Honesty

We are truthful, trustworthy and genuine in all that we say and do.

Teamwork

We are cooperative, collaborative and united while working towards common goals of our Shire.



Accountability

We are transparent in all that we do, and stay true to our word by taking responsibility for our actions.

Empathy

We are kind and show understanding of people's circumstances, perspectives and differences.

SHIRE OF CAPEL

ANNUAL GENERAL MEETING OF ELECTORS' – 19 April 2023

MINUTES

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1. DECLARATION OF OPENING

The Presiding Member declared the meeting open at 6:05pm and made the following Acknowledgement of Country:

'We wish to acknowledge the traditional custodians of the land we are meeting on, the Wadandi people. We wish to acknowledge and respect their continuing connection to the land, waters and community. We pay our respects to all members of the Aboriginal communities and their culture; and to Elders past and present, their descendants who are with us today, and those who will follow in their footsteps.'

Welcome one and all to the Shire of Capel's Annual General Meeting of Electors.

I would like to introduce you to your Councillors Andrew, Dillon, McCleery, Mogg and Terrantroy. Apologies have been received from Cr Schiano and Noonan.

Also present is our Chief Executive Officer and Executive Leadership Team: Mr. Gordon MacMile CEO, Mrs. Samantha Chamberlain Director of Community and Corporate Services and Mr. Scott Price, Acting Director of Infrastructure and Development.

This meeting is the communities meeting, Councillors are present however I highly encourage community members to move and second their own motions. I will conduct this meeting generally in accordance with the Shire of Capel's Standing Orders Local Law 2016. If there is a vote on anything, each elector is entitled to one vote. Only electors of the Shire are entitled to vote at this meeting, so please ensure your eligibility to vote has been confirmed with Shire staff. Any decisions made by this meeting will be submitted for consideration by the Council at the next most practical meeting.

Could all speakers to either questions or motions please state their full name and the locality to which they reside before they speak for minute taking purposes.

I also wish to advise that tonight's proceedings are being recorded, with the audio available on the Shire's website at a later date.

2. RECORD OF ATTENDANCE/APOLOGIES

PRESENT:

Councillor – Shire President	D Kitchen
Councillor	K Andrew
Councillor	A Dillon
Councillor	P McCleery
Councillor	R Mogg
Councillor	C Terrantroy
Chief Executive Officer	G MacMile
A/Director Infrastructure and Development	S Price
Director Community and Corporate	S Chamberlain
Strategic Governance and Risk Coordinator	T Stowell

LEAVE OF ABSENCE:

Nil

APOLOGIES:

Councillor – Deputy President	S Schiano
Councillor	K Noonan

MEMBERS OF PUBLIC - Gallery:

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3. CONFIRMATION OF MINUTES

3.1 Annual General Meeting of Electors – 20 April 2022

Attachment – Minutes Annual General Meeting of Electors 20 April 2022

AE/2023/01 – RECOMMENDATION / DECISION

Moved Cr Andrew, Seconded Cr Terrantroy.

That the Minutes of the Annual General Meeting of Electors held on 20 April 2022, be confirmed as a true and correct record.

Carried 6/0

3.2 Business arising from the Minutes.

The last Annual Meeting of Electors was held on 20 April 2022 at the Hugh Kilpatrick Hall, Boyanup.

The Meeting was attended by 38 members of the public - 26 present in the room and 12 watching via a live stream. All decisions made at the Annual Meeting of Electors are to be considered at the next Ordinary Meeting of Council where practicable. One motion was moved and carried at the Meeting as follows:

This motion was presented to the 25 May 2022 Ordinary Council Meeting where the Council received the motion carried at the Annual Meeting of Electors.

The Shire working with the Capel Road Safety Action Group, advocated to Main Roads WA

AE003/2022 – MOTION

Moved Toni Steinbrenner, Seconded Bronwyn Mutton

For the Shire to investigate the possibility of obtaining Black Spot funding for the Bussell Highway between Capel Drive in the north and Spurr Street in the south, in order to make this section of the Highway safer for Capel residents and all road users.

Carried

and local MP's on the importance of improved road safety outcomes for the Bussell Highway, along the section past Capel.

The speed limit along this section of Highway was reduced from 110kph to 80kph in June 2022. The Local Government continues to liaise with Main Roads WA about future road safety/efficiency improvements in the Shire of Capel.

4. ANNUAL REPORT FOR 2021/22

The Shire President made the following statement:

The 2021-2022 Annual Report presents the outcomes and achievements to the community of

the Local Government as a 30 June 2022; however, I would like to highlight the following;

- The 2021 census has estimated our population at 18,175. 30% of our population are aged 18 and under. In Dalyellup the youth Population is 35%
- The FY saw the successful achievement of Year One outcomes in the Strategic Community Plan 2021 to 2031
- The new Corporate Business Plan 2021 to 2025 was adopted with 93% of tasks to be undertaken in 2021-22 completed by June 2022.
- The introduction of the WA Treasury Corporation's Financial Sustainability Modelling. The Sustainability Modelling incorporates the details of the Shire's Long Term Financial Plan, with current and future income & expenditure, rating, borrowing and investment.
- Our first *Key Advocacy Prospectus 2021/22 & Beyond* was adopted.
- Our first 4-year Workforce Plan in 13 years was adopted.
- The Shire continued to deliver services within the COVID-19 pandemic environment and then successfully transitioned to our new environment of 'working with COVID'.
- Despite significant cost pressures that we all similarly experienced in our daily working and home environments, the Shire performed well financially throughout 2021/22.
- Significant progress was made in finalising our draft Local Planning Scheme No. 8 (we are now waiting final gazettal).
- The Shire received a \$600,000 contribution in May 2022 from the Federal Govt towards the replacement of the Minninup Bridge.
- DFES advised the Shire in September 2021 of our successful funding of the new Gelorup Bush Fire Brigade facility (with sod turning and construction commencing this week).
- Construction began on the long awaited Dalyellup Skate Park
- Across two Minor Community Grant rounds of funding in July 2021 and January 2022, seventeen eligible applications were approved by Council for a total project value of \$79,038.00 and a total amount awarded of \$27,995.00.
- Youth programs;
 - Inzone School holiday programs
 - Spring;
 - Fremantle Prison tour
 - Dalyellup Gaming & Art Evening
 - Next Level Monkey Business
 - Capel Gaming & Art Evening
 - Filmbites Film & SFX workshop
 - Summer;
 - Bounce at Gravity ETC
 - Koombana Bay Youth Catch-up
 - Autumn;
 - Fremantle Prison Tour
 - Timezone & Lunch and Cicerello's
 - Sunset Youth Festival
 - Skateboarding Workshop
 - Youth Photography Exhibition
 - Easter Egg Hunt and Textured Art Workshop
- 25,835 phone calls were received by customer services.

AE/2023/02 – RECOMMENDATION / DECISION

Moved Cr Dillon, Seconded Cr Andrew.

That the Shire of Capel Annual Report for 2021/2022 be received as read.

Carried 8/0

5. QUESTIONS RECEIVED PRIOR TO THE ANNUAL MEETING OF ELECTORS'

Question time started at 6:14pm.

Brian Hearne – Peppermint Grove Beach

Question 1:

I have just been made aware that the Coastal Hazard CHRMAP report has been released for public comment with a closing date for submissions of 19 May 2023.

Given the complexity and scientific nature of the report I appreciate that the Shire has arranged briefing session at Peppermint Grove Beach and Dalyellup.

- How will the briefing sessions be advertised?
- Will there be an expert available to work through the document?
- Will a sufficient number of hard copies of the report and appendices be made available prior to and at the meeting for participants. For those who do not own a computer it is difficult to read the document on a mobile phone and equally difficult to read the document in a public library given the complex nature of the report.
- Will there be an opportunity for participants as a group to provide questions feedback as a group at the briefing sessions?
- Can the Shire provide a list of the \$ value of both privately owned and publicly owned assets in the location that the CHRMAP predicts will be affected by global warming or can it point me to where it can be found in the CHRMAP report?

Response:

- The draft CHRMAP has been advertised through a press release from the Peron Naturaliste Partnership, a public notice on the Shire's website, through social media, various media and posters in libraries and the Shire offices. Of the four local governments involved in the Capel-Leschenault CHRMAP (Capel, Bunbury, Dardanup and Harvey), Capel is the only one holding community information sessions for the public to find out more.
- The Shire has contracted Karl Ilic of Water Technology to present the draft CHRMAP at the two community information sessions, the first held last night in Dalyellup at the Community Centre, the next to be held at the Peppermint Grove Beach Community Centre on 2 May starting at 5pm. Karl is an experienced coastal engineer and co-authored the draft CHRMAP for Capel.
- A paper copy of the full draft CHRMAP is available for the public to view at the Shire offices. The draft CHRMAP is a long document and the Shire will therefore make the entire document available electronically.
- Community members will be able to ask Karl and/or Shire officers questions about the draft CHRMAP at the community information sessions. Community members can

also make a submission on the draft CHRMAP or ask any questions through the Shire's website or by email to info@capel.wa.gov.au

- Details of the \$ value of assets can be found in Appendix E Risk Evaluation and Treatment Chapter Report of the CHRMAP as follows:
 1. Section 2.5.2 has unit cost information used to quantify value at risk for both erosion and inundation.
 2. Appendix E also has a summary of quantities at risk for both erosion and inundation for each Management Unit
 3. Section 2.8 has the aggregate economic base case "do nothing" scenario of value at risk for both erosion and inundation for each Management Unit

Question 2:

Given the Shire has been aware of global warming issues for at least a decade and staff and Councillors have been represented on the Peron Peninsular Group for at least a large portion of that time, what \$ amount was set aside in the Climate Change Adaption and Sustainability Reserve for the financial year ended June 22 and what additional amount has been set aside for the 22/23 fiscal period?

Prior to 2019 the Shire set aside 1% of rates revenue or nearly \$80,000 for sustainability issues. Why did the Shire cease with this practice? What mechanism or funding arrangement replaced this system? What was the \$ amount spent on sustainability during 21/22 and what has been budgeted for this initiative in 22/23?

Response:

The Climate Change, Adaptation and Sustainability Reserve is a re-purposed Reserve formally known as the 'Land Conservation Activities Reserve' which held a c/f balance of \$2,429.00 in 2021-22 and received an investment of \$25,000.00 for the 2022-23 financial year.

There have been no new initiatives funded from this reserve in the last two financial years. That is not to say the Shire has not undertaken sustainability initiatives in that period. In the reporting period being discussed this evening the Shire has developed a Bushfire Mitigation Plan, undertaken waste reduction education programs and worked with external agencies on pet animal damage reduction measures (catios)

The purpose of the Climate Change, Adaptation and Sustainability Reserve is to identify and outline resources for the Shire's climate change and sustainability priorities, with the intention that an annual investment amount will be committed to the reserve through the draft annual budget process.

Accompanying the Council's consideration of the Final CHRMAP, expected to be in June or July will be decisions on a range of immediate and longer-term actions which may include greater investment in the CCAS future Reserve.

Question 3:

To say I am surprised annoyed and disappointed at the lack of timely and correct communication from the Shire would be an understatement.

1. What procedures are in place to both fact check and grammar check information before it is placed on the Shires Facebook and web pages'?
2. Are phone and reception counter staff regularly briefed on topical communication issues including current Shire events, issues, council decisions and meetings in a manner that enable them to confidently respond to questions. If so can you provide a brief outline of the process and how often this occurs?

Recently I appreciated the opportunity to be invited to provide input into improvements needed for online communication that form part of the Shire of Capel's Communication Strategy.

3. Is there a plan and timeline for how key recommendations will be implemented? If so can you provide details?
4. What stage has the development of actions reached?
5. Specifically, as a first step, what budget commitment is there in 22/23 and what will be needed in 23/24 to complete the much needed development of the Shire Website?
6. What additional measures will need to be implemented to counteract the imminent loss of community newspapers and compensate for the loss of their community outreach to people who do not regularly consult the Shire's Facebook page?

Response:

- The Shire's Communication Strategy and Community Engagement Framework were adopted in July 2022. The first key milestone project in conjunction with the Strategy is a redevelopment of the Shire's website and Stage 1 will be live by the end of July 2023.

The Shire's Customer Service Charter has also been reviewed and updated recently.

- We understand there are still gaps in the communication to the public, however the Shire endeavours to always provide correct and factual information to the community, depending on the type and quantity of information processes for reviewing may vary.

Some information timeframes may rely on external agencies to provide information which may occasionally provide delays.

- The Communication Strategy is designed to give direction on how we provide quality communication to and from the community.

The Shire is also currently working on reviewing and mapping all internal processes for a review and potential redevelopment of a new Enterprise Resource Planning (ERP) which will be focused on how the organisation best serves the community into the future.

Benchmarking our current processes with leading practice will be an essential element of preparing for the new ERP and making sure we take this forward into the future.

- Our customer service team have recently rolled out new processes to assist in knowing and providing current internal information, this includes LivePro, an internal knowledge management system, what is up weekly information sharing and the Coordinator attending regular internal meetings to collect information.

Some of these initiatives are new to the organisation so will continue to be adapted to suit the needs of the customer service team and the community.

- Lastly, we understand not everyone in the Shire uses social media as their source of information, the Shire is currently using a range of different communication outlets including a fortnightly radio slot, advertisements in community newsletters, updates to our Shire website, information shared in libraries and through youth services, the Shire's seniors link and pop ups at community events.

Question 4:

Given the recent spate of flooding and fire events in Australia that are attributed to global warming, what plans has the Shire developed during the past 12 months to provide an alternative flood proof road and or an alternative fire exit road into and out of Peppermint Grove Beach?

This issue has now been raised on many occasions.

Response:

The Shire has not undertaken specific planning work into alternative access points for Peppermint Grove Beach in the past 12 months.

This issue will be investigated further as part of the implementation of the Capel-Leschenault CHRMAP when it is finally adopted.

Question 5:

Following a request/direction from Main Roads WA what progress has been made with regard to developing Mallokup Bridge into a dual lane bridge?

- Will any proposed re-development take into consideration the impacts of global warming and flooding?
- What is the estimated cost to the Shire of the proposed re-development and what % of the cost will be provided by state or federal funds?
- What are the latest planning developments with regard to the development of a walk trail from Peppermint Grove Beach to the bridge, a project that has been in the development phase for at least a decade?
- What is the estimated cost of the walk trail project?

Response:

Main Roads have Mallokup Bridge listed in their 2023/24 works campaign as of 18/04/2023.

- This list has not been formally communicated as the final list, noting this can change based on their final budget revisions.
 - o The works see the bridge widened to 8.2m between kerbs.
 - o This includes a 3.0m dual use path on the right-hand side of the bridge.
 - o These works are fully Main Roads funded.

The Shire understands that the design will factor in all considerations for water management (flooding, tidal rise etc.) as it crosses a major water body, this common for all design works.

- An update on the design has been requested as of 18/04/2023.

Given that Mallokup Bridge is a Main Roads capital works item, the Shire understands that there will be net zero budget impact on our budget.

- Any future path/trail connections to this dual use path inclusion over the bridge will however be items that require other funding, this being either Shire, LRCI, DOT or other.
- The Shire will investigate other funding options assuming this item being listed for delivery in 2023/24.

No substantial Trail Planning has occurred in 2022/23, with the exception of a focus on the Ironstone Gully Falls area:

- This is however being identified by the new Infrastructure team as an item that requires attention and action moving forward over the next 6-12 months.
- Considerations of grant funding applications for specified sections form part of this forward works activity consideration.
- Identification of key linkages will also make up some of the immediate planning considerations.

Question 6:

I note that the Shire of Capel falls into a Band 3 category and as such it may no longer be required to report on its financial ratios.

In relation to the Asset Renewal Funding ratio and the Asset Sustainability ratio we were advised last year:

1. The Asset Management Plan contains insufficient data in some areas to successfully report against the Asset Renewal Funding ratio, and
2. With regard to the Asset Sustainability ratio the Shire is currently not maintaining assets to the desired levels.
 - Given the Shire may no longer be required to report on the ratios mentioned what progress has been made during the past 12 months to provide confidence that the Shire's \$180 million of assets can be adequately maintained and replaced in a timely manner?
 - Has consideration been given to Resource Sharing with neighbouring Local Government bodies?
 - Given the Shire's current financial position and funds available other than grant funding to replace and renew assets has consideration been given to exploring amalgamation opportunities with neighbouring Local Government bodies?

Officer Response:

The Shire takes a proactive approach to regional collaboration with the CEO and myself meeting our regional counterparts frequently. A fresh example of this – and subject to the Council decision next Wednesday evening is for the Shire to explore the borrow road repair equipment from the City of Bunbury. The savings from not purchasing that same machine as was planned this financial year means we can divert resources to other required machinery.

The Shire's entire infrastructure asset base has recently undergone a full revaluation, with

Land and Buildings being completed in 2023-24. This data will be used to formulate a new Asset Management Strategy focusing on asset maintenance and renewal, detailing the scope and sequence of how maintenance and renewals will be treated, including the required level of resourcing to preserve the life cycles of Shire assets.

Furthermore, the Shire is in the process of procuring Asset Management software which will allow Officers to plan and schedule asset maintenance and renewal more effectively across the entire asset base.

The Shire's new Asset Management Strategy will be presented to the Council in the very near future.

- Has consideration been given to Resource Sharing with neighbouring Local Government bodies?
- Given the Shire's current financial position and funds available other than grant funding to replace and renew assets has consideration been given to exploring amalgamation opportunities with neighbouring Local Government bodies?

Interestingly, the Shire is currently involved in securing resource sharing and amalgamation opportunities, recently seeing a collaborative purchase power approach to tendering for the Shire's Waste Services Contracts which included 7 other local governments.

Other recent examples are the joint use of expensive plant and equipment with surrounding local governments and the contracting of specialised Officers, who are recruited on a shared employment arrangement to lead and manage specific work related activities across multiple local governments.

The above arrangement will allow the Shire to use its capital budget to purchase alternative plant and better equip our outside workforce.

The Shire welcomes collaborative approaches from all sectors and is always looking for smarter ways of doing business. No opportunities for amalgamation have been explored.

Question 7:

1. What involvement if any does the Shire have in the Bio-Energy waste management plant being developed in Collie?
2. Has any progress been made, during the past 12 months, by the Shire in measuring its carbon emissions?
3. Can an update be provided on waste disposal operations including the time remaining under current contracts for the disposal of waste generated within the Shire?
4. Has there been any further developments with regard to developing a waste to energy plant for the South West region involving the Shire and regional group of Councils?

Response:

1. Renergi, in partnership with the Shire of Collie, will design, construct, and operate the new waste to biofuel pilot facility in Collie.

The Shire of Capel CEO has met with Renergi and the Shire of Collie to discuss this project and its implications for Capel – including potential for waste to be transferred from Capel to the Collie facility, and potential transportation costs. Renergi has also briefed the Council on their pilot project.

At this stage, the facility does not have capacity to take on waste streams from other local governments.

The Shire of Capel is now waiting for the results of the pilot project before further investigations or investment decisions can be made.

2. Sustainability is a key strategic value and direction for the Shire and considered a key principle of responsible decision making at all levels.

In the past 12 months the Shire has employed a full-time Sustainability and Environment Manager to develop a Sustainability Framework and a Climate Change Adaptation Action Plan, setting out carbon emissions targets for the Shire. The Framework will outline key action areas that the Council intends to take to adapt to a changing climate and reduce carbon emissions. It will also set appropriate corporate 'emissions reduction targets.'

A draft framework has been developed and discussions are currently underway with the Council's Climate Change Adaptation and Sustainability Committee (CCAS) to finalise this.

The (Draft) Sustainability Framework will be considered by Council in May 2023.

Following approval of the Sustainability Framework, the Shire will develop a Climate Change Adaptation Action Plan setting out specific projects to work towards these targets (e.g., to reduce CO2 emissions from energy use in Council facilities; and reduce CO2 emissions from fuel use in Council vehicles).

The Shire will develop processes for collecting, monitoring and reporting on this emissions data. The Shire is also in regular contact with other local governments, the Western Australian Local Government Association (WALGA) sustainability team and the State Government's Climate Adaptation Strategy team to achieve synergies and plan these emissions reduction projects.

3. The current waste disposal contract is due for renewal in June 2023. A tender process for the new waste disposal contract is currently out for advertisement. The new tender is a combined procurement process with 7 other South West local governments. This will allow for greater synergies across the region and more affordable waste services due to economies of scale.

The tender acceptance is scheduled to go to a SCM in May 2023.

4. The South West local governments have previously all contributed to the employment of strategic waste officer (who sat in the City of Busselton) and look at future, progressive approaches to waste.

The combined South West local governments are monitoring a number of feasibility studies and waiting for the 'proof of operation' at the Renergi Collie Bio-Energy project.

Question 8:

Mr Tony Holst – Peppermint Grove Beach

Refer to background information on letter

1. What can the Shire do for a resident when a problem occurs?
2. Can the Shire ranger be called to sort out problems? If so, what is the process?
3. What representation has been made to the State Government and what is the Shire endeavouring to achieve through the proposed policy?
4. In the interim period between now and the development of the State Government policy is it possible for a register to be kept by the Shire listing the contact details for each Air B&B property with a request that either an owner or agent be on call with 30 minutes notice to sort out unsociable and unacceptable behaviour?

Response:

1. Depending on the problem or nuisance, neighbour behaviour can be assisted either through our Ranger, Environmental Health or Planning areas.

Other more serious or dangerous matters should be reported to the Police.

2. Rangers can assist with general behaviour, parking, animals etc that fall within their authority.

Contact can be made to the Shire during normal business hours, or through our after-hours call service. These details and processes are available on the Shire's website.

3. The State Govt has already consulted the local government sector on the proposed Short Stay Accommodation legislation through the WA Local Government Association.

We understand that consultation has concluded on the STA legislation is being drafted by the State Government.

4. The Shire's Environmental Health section do currently maintain a register of residences that are approved to operate as bed and breakfast or guest house operations.

Any interim register (in advance of STA legislation) could only be voluntary.

Question time concluded at 6:37pm.

6. QUESTIONS RECEIVED FROM THE FLOOR

Questions from the floor began at 6:40pm.

Mr Mike Norton, Peppermint Grove Beach

Question 1:

Can we have a brief update on the Boyanup Saleyards and the future relocation industry working group. You did mention at the last council meeting when I asked the question that the upgrade plans will be made public. Have they been made public yet?

We have had a few issues in recent times with effluent finishing out in the wrong place which is unfortunate, and the other issue revolves around the industry working group that's going to start to look at working on the relocation plans for the old yards. Are we making any progress?

President:

The Chief Executive Officer provided an update from the Department of Planning Lands and Heritage today, so he is well versed currently on the issue so I will ask him to answer your question.

CEO Response:

The 10-year lease as you would know between the Shire of Capel and WALSA has been executed and Section 18 Ministerial Consent for the lease was granted in December. Updated processes around animal welfare and contemporary approaches to saleyards occurred through 2022/23 summer and these have been answered previously at questions at Council.

WALSA is currently engaged with Department Water and Environmental Regulation to work through various design options and feasibilities for upgrading the management of onsite water and effluent treatment disposal. The Shire will be given the opportunity to comment on the preferred options once these put forward.

The current DEWER licence is due to expire and be renewed in early 2024; this will enable any new arrangements, treatments and conditions that result from the capital update program to be incorporated.

A breach of the DWER licence conditions occurred recently where effluent was released into the approved spray field not in accordance with the licence conditions; the effluent wasn't mixed with water at the appropriate level. WALSA self-reported the matter to DWER and they investigated, however this has also triggered a DWER CEO review of the WALSA licence conditions.

WALSA has also been negotiating with the Department of Transport (DoT) and ARC Infrastructure who obviously run the long term lessee of the WA Government owned rail infrastructure, as part of the site lies within the existing rail reserve. This portion of land would contain some of the poles and footings for the proposed shade structures, so that's why WALSA are currently negotiating with DoT.

The process of a development application approval for the main capital upgrades will commence shortly following these negotiations with DoT and ARC with the focus on the shade.

The development application will follow statutory public advertising processes, so people haven't missed it and the advertising will allow industry and the general community to have opportunity to comment and provide submissions that will eventually be considered by the Shire Council.

In relation to the agribusiness scope of work the draft of the consultant's scope has been finalised and shared recently with the key agencies for feedback and input into the draft scope. The scope will be finalised by the end of this week and a consultant's tender will be advertised next week at the same time of the expressions of interest for the stakeholders working group.

Question 2:

Approximate date when the plans could be made available?

CEO Response:

Awaiting a response from WALSA.

Mr Brian Hearne – Peppermint Grove Beach

Question 1:

Regarding Airbnb-s - did the Shire have input into the State legislation? – If so, what's the Shire trying to achieve out of Airbnb legislation? Does the Shire have a position?

President Response:

No, the Shire does not have a formal position, it has not considered that information.

CEO Response:

As part of the consultation that occurred with Local Government through the WA Local Government Association, a full range of Local Governments that primarily are on the coast and have a lot of Airbnb accommodation occurring, had the opportunity to put in their submissions. Part of that was taken onboard by the State Government at the time, effectively what will happen when the legislation comes in, will require Airbnb residence's that want to advertise on platforms like Trivago, Airbnb etc to have a registration number.

Once they receive a registration number that then allows the Local Government, including the Shire of Capel to have a greater involvement in the development approval process of what happens at that residence. Our authority will have a greater say in what happens at a particular property will come once the legislation comes in and have a requirement for those types of operations to register.

Question 2:

Will that happen by legislation or regulation and surely this issue is important enough for the Shire to have a position. Particularly, if regulations are involved because it is a pretty important issue, especially in Peppermint Grove Beach.

President Response:

We can take the feedback on board and see if we can still provide comment.

The legislation will provide the head of power, the Local Government will then act and potentially implement planning policies specific to our area, based on community feedback.

Mr John Ferguson – Peppermint Grove Beach

Regarding short stay accommodation - Why hasn't Council devoted any energy or time (if they have or not) into developing a position on this so they can actually speak to State Government with some degree of authority in respect to this matter?

CEO Response:

Consultation that I referred to actually occurred in 2021 and then the State Government affectively ceased the conversation with Local Governments, then started to draft the legislation. The best approach the Shire can take now is to wait to see the devil in the detail of what the legislation actually says and then write our policy to work with the legislation to better manage the Airbnb or the short stay accommodation situation in Peppermint Grove Beach and anywhere else.

For us to start developing our policy and have no idea how the legislation is going to be written, it would be much more effective for us to now wait. The legislation will be released in draft form once that occurs it will be much more effective for us to start to develop our policy environment knowing full well that the legislation is going to say.

Question 2:

I'd like to invite the Council to work towards developing a position, which is presumably from my position id prefer that you took a regulatory approach and manage the process rather than allow the current free for all.

President Response:

We will take that as feedback and we can have a discussion at Council level on that, but as I have mentioned and the CEO has touched on it as well, there is very limited ability for the Local Government to regulate it now internally. The short stay accommodation legislation that has been proposed will provide that head of power for the Local Government to act and then we could undertake process of community consultation with the local planning policy. So, we could have that local approach to how we could manage short stay accommodation in the Shire of Capel, and that would go through public consultation and discussion.

Mrs Roz Allen – Peppermint Grove Beach

Yesterday we had a slasher working in the horse paddocks just below Hayfield Drive and I was quite excited to see them because I thought they were going to clean up along the verge, which is something that never happens when the parks team come out from the Shire. They clean up around the community hall, but that road on Hayfield Drive on the right has you head down to the community hall is always a mess and the grass is probably two foot high and leads to more fire problems that we care to have at our from door.

Is there anything in the Shire that can be done about that verge?

President Response:

We can take that comment back and have a look to see where that land is located, whether it is Local Government reserve or private and we can see what actions we can take from there.

Question 2:

It does need to be cleaned up, then we can see where the rabbit warrens are too, to be more effective with the rabbit warren as well.

Has that continued as well? Trying to control the rabbits?

President Response:

The Shire does work with a few groups such as Leschenault Biosecurity Group who do rabbit baiting. They undertake that program of rabbit reduction.

Questions from the floor ended at 6:55pm.

7. MOTIONS FROM ELECTORS

Mr Pat Scallan – Stratham

Mr Scallan put forward the following motion for consideration:

AE/2023/03 – Motion

Moved P Scallan, Seconded B McDonald

That the Council considers the following as a priority in relation to developing the Stratham Beach Proposal for the up and coming 2023/2024 budget:

- 1) Installation of remote monitoring cameras at the car park / beach area to reduce anti-social behaviour while potentially reducing some of the Ranger inspection commitments and making their job more effective.**
- 2) Considering potential impacts outlined in the “Coastal Hazard Risk Management Plan (CHRMAP)” installation of a gazebo, with views of the ocean and easy access (meets disability and inclusion codes) from the car park, complete with seating and BBQ facility options.**
- 3) Develop a long term plan to further improve the Stratham Beach area by investigating the various suggestions and ideas brought to council.**

Carried 9/0

Mr Mike Norton - Capel

Mr Norton put forward the following motion for consideration:

AE/2023/04 - Motion

Moved M Norton, Seconded B Hearne

Capel Shire Council develops an interim Short Stay Accommodation (STA) policy while awaiting government legislation.

Carried 9/1

Mrs Judy Hearne – Peppermint Grove Beach

Mrs Hearne put forward the following motion for consideration:

AE/2023/05 - Motion

Moved J Hearne, Seconded B Hearne

That the Council promptly implement a practice to utilise the street side community notice boards to advertise Council meetings and events.

Carried 10/0

Mr Brian Hearne – Peppermint Grove Beach

Mr Hearne put forward the following motion for consideration:

AE/2023/06 – Motion

Moved B Hearne, Seconded P Scallan.

Record a vote of appreciation to Councillors and Staff for the period under review.

Carried 10/0

8. MEETING CLOSURE

There being no further business the meeting was declared closed at 7:13pm.