



Climate Change, Adaptation and Sustainability Committee

A handwritten signature in blue ink, appearing to read "G MacMile". The signature is fluid and cursive, with a large initial "G".

Gordon MacMile
Chief Executive Officer

Meeting Minutes -
Wednesday, 29 March 2023

Committee Members:

Deputy Chair Cr Peter McCleery
 Cr Rosina Mogg
 Cr Sebastian Schiano
 Cr Christine Terrantroy

Acknowledgement of Country

We wish to acknowledge the traditional custodians of the land we are meeting on, the Wadandi people. We wish to acknowledge and respect their continuing connection to the land, waters and community. We pay our respects to all members of the Aboriginal communities and their culture; and to Elders past and present, their descendants who are with us today, and those who will follow in their footsteps.

Our Vision

A future focused and resilient community that benefits from good governance, responsive services and appropriate facilities to deliver positive social, environmental and economic outcomes for everyone.

Our Values

Respect

We are respectful in all that we do, and all interactions we have, while being inclusive and mindful of



Honesty

We are truthful, trustworthy and genuine in all that we say and do.



Teamwork

We are cooperative, collaborative and united while working towards common goals of our Shire.



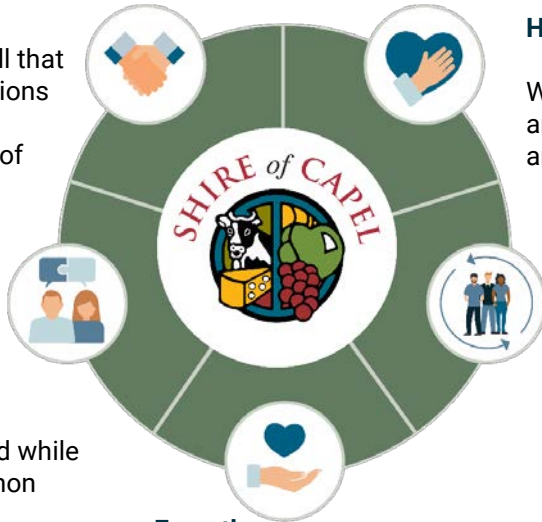
Accountability

We are transparent in all that we do, and stay true to our word by taking responsibility for our actions.



Empathy

We are kind and show understanding of people's circumstances, perspectives and differences.



SHIRE OF CAPEL

Climate Change, Adaptation and Sustainability Committee

Minutes

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1. Declaration of Opening/Announcement of Visitors

The Chief Executive Officer declared the meeting open at 3.01pm and made the following Acknowledgement of Country:

Acknowledgement of Country

'We wish to acknowledge the traditional custodians of the land we are meeting on, the Wadandi people. We wish to acknowledge and respect their continuing connection to the land, waters and community. We pay our respects to all members of the Aboriginal communities and their culture; and to Elders past and present, their descendants who are with us today, and those who will follow in their footsteps.'

2. Appointment of Temporary Presiding Member

The Deputy Chair, Cr Peter McCleery had approval from the Shire President to attend the meeting electronically, under the conditions of regulation 14C (2) of the *Local Government (Administration) Regulations 1996*.

The Chief Executive Officer called for nominations for a Temporary Presiding Member for today's Committee meeting.

Cr Christine Terrantroy nominated and was elected Temporary Presiding Member.

3. Record of Attendance/Apologies/Leave Of Absence

| | | |
|---------|--------------------------------------|------------------------|
| Deputy | Councillor | P McCleery (via Teams) |
| | Councillor | R Mogg |
| | Councillor | S Schiano |
| | Councillor | C Terrantroy |
| Guests: | Councillor | K Noonan |
| | Chief Executive Officer | G MacMile |
| | Director | S Chamberlain |
| | Manager Sustainability & Environment | M Beahan |
| | Natural Resource Management Officer | R McPherson |
| | Governance Support Officer | B Facey |

4. Disclosures of Interest

Nil

5. Confirmation of Previous Minutes

5.1 Climate Change, Adaptation and Sustainability Committee Minutes – 26 October 2022

VOTING REQUIREMENTS

Simple Majority

CC001/2023 - Officers Recommendation / Committee Decision – 5.1

Moved Cr McCleery, Seconded Cr Mogg

That the Minutes of the Climate Change, Adaptation and Sustainability Committee Meeting held on 26 October 2022 be confirmed as a true and correct record.

Carried 4/0

For – Cr McCleery, Cr Mogg, Cr Schiano, Cr Terrantroy

Against - Nil

6. Reports

6.1 Coastal Hazard Risk Management and Adaptation Plan (CHRMAP) – Public Consultation

| | |
|-------------------------------|---|
| Author | Manager Sustainability & Environment, Matt Beahan |
| Authorising Officer | Chief Executive Officer, Gordon MacMile |
| Nature of the Decision | Executive/Strategic |
| Attachments | Nil |
| Confidential Status | <i>This item is not a confidential matter.</i> |

Proposal

Note the information regarding the upcoming public consultation process for the Coastal Hazard Risk Management and Adaptation Plan.

Background

The Shire has a responsibility to manage a number of public assets, land and property in the coastal zone and to help the community understand / adapt and become more resilient to climate change as it affects the coast.

The Peron Naturaliste Partnership (PNP) and selected member local governments being the City of Bunbury and Shires of Capel, Dardanup and Harvey have partnered with the Department of Biodiversity, Conservation and Attractions, the Department of Water and Environmental Regulation and Southern Ports Authority to develop a Coastal Hazard Risk Management and Adaptation Plan (CHRMAP) to understand how these changes can be best managed into the future.

The purpose of a CHRMAP is to outline key directions for coastal adaptation in response to a predicted sea level rise of 0.9m over the next 100 years and prioritise management works over the next 10 years. It will help the Shire to manage affected public assets and support the community to adapt to the specific coastal hazards that the Shire will face over the next 100 years.

The CHRMAP will provide a comprehensive and integrated understanding of how our coastal zones will be impacted in the future and how we can plan for and manage these changes in the City of Bunbury and Shires of Capel, Dardanup and Harvey.

The key components of a CHRMAP are:

- Understanding the local environment and community values.
- Assessing how much things can cope with the impact of climate change.
- Identifying the risks (likelihood of an event occurring and the consequences of that event occurring).
- Analysing the findings and evaluating the management options.
- Identifying the adaptation options.
- Identifying funding options, monitoring and review of frameworks.

Decision Framework

Shire of Capel Strategic Community Plan 2021-2031

Direction 2 – Manage and Protect our environment.

- 2.1 Improved management of our natural environment assets and attractions.
- 2.2 Increased community capacity in supporting positive environmental management.
- 2.7 Urban planning that supports sustainable development.

Direction 6 - Effective communication, engagement and relationship development

- 6.1 Greater trust and the development of positive relationships within the Shire and with the community
- 6.2 Improved cross sector relationships and collaboration.

Corporate Business Plan 2022-2026

CEO 3 - Develop and maintain positive regional collaboration with other local authorities, government departments, commercial organisations and businesses to achieve individual Shire and regional outcomes.

Statutory Framework

Land Administration Act 1997

Planning and Development Act 2005

Greater Bunbury Region Scheme

Shire of Capel Town Planning Scheme No.7

The following Western Australian Government strategies, policies and guidelines are relevant:

- State Planning Strategy 2050;
- WA Coastal Zone Strategy (August 2017);
- State Planning Policy No.1 (SPP1) – State Planning Framework (2014);
- State Planning Policy No.2 (SPP2.0) – Environment and Natural Resources (2003);
- State Planning Policy No.2.6 (SPP2.6) – State Coastal Planning (July 2013);
- State Coastal Planning Policy Guidelines (December 2012);
- Coastal Hazard Risk Management and Adaptation Planning Guidelines (July 2019);
- South West Region Planning and Infrastructure Framework (2015);
- Greater Bunbury Strategy (2013); and
- State Development Control Policy No.4.2 (DCP4.2) - Planning for Hazards and Safety (1991);

Implications

Risk Implications

| | | | |
|---|--------|----------|---|
| Risk Description: The key risk in the CHRMAP public consultation process is the risk of reputational damage if residents and/or local businesses perceive the Shire is doing either too little or too much to mitigate future coastal hazards. | | | |
| Risk 1 Reputation Rating: Medium | Likely | Moderate | The public consultation process, and ongoing open communication will reduce the likelihood of negative community sentiment around the CHRMAP actions. |

Financial Implications

Potentially significant implications for future years budgets, related to the cost of short to medium term management of coastal land, property and assets.

Sustainability Implications

Very significant environmental, economic and social sustainability implications due to the potential loss of land and property to the sea.

Environmental:

- Loss of landforms;
- Biodiversity;
- Waste disposal and facilities;
- Natural resources;
- Wetlands and estuarine environments

Economic:

- Business operations;
- Insurance premiums;
- Property development;
- Strategic minerals and basic raw materials;
- Tourism;
- Commercial fishing;

Social:

- Loss of communities and public assets;
- Emergency and crisis management;
- Recreational use of coastal areas;
- Public health;

Consultation/Engagement

Collaboration with the community is an essential element in the production of a CHRMAP with the community, residents, businesses and users of the Shire of Capel coastal zone having input into the process in different ways and at different times.

Officer Comment

CHRMAP Public Consultation Process

The public consultation process for the Capel to Leschenault CHRMAP aims to inform and consult the public on the draft CHRMAP. The process will run for eight weeks – from 27 March to 19 May 2023.

Two Information Sessions open to the community will be held for the Shire of Capel – one at Peppermint Grove Beach and the other at Dalyellup.

The Public Consultation Process will be advertised on the PNP Website, Social Media, local newspapers. The draft report (and comment form) will be made available online and hard copies (and comment form) will also be available at Shire facilities.

The PNP has developed a Communications Plan for the Capel to Leschenault CHRMAP. The plan identifies a number of communication channels including: website updates, stakeholder letters, council to community newsletter, newspaper notices, local news websites, and social media posts.

CHRMAP Deliverables Timeframe:

| Task | Responsibility | Dates |
|--|------------------|-------------|
| Finalize Final Draft CHRMAP, comment form, FAQ's | PNP, SG, WT | 13/3 – 24/3 |
| Advertise/promote on PNP and local govt websites | PNP, local govts | 27/3 – 19/5 |
| Promote on social media | Local govts | 27/3 – 19/5 |
| Media release – local newspapers | PNP | 27/3 |
| Make hard copies available in local govt facilities | Local govts | 27/3 – 19/5 |
| Email to CCAG and key stakeholders | PNP | 27/3 – 31/3 |
| Information sessions – Peppermint Grove Beach, Dalyellup | Capel, PNP WT | TBD |
| Provide comments (hard copies and Councils) to PNP | Local govts | 22/5 – 24/5 |
| Collate comments and provide to WT | PNP | 24/5 |
| Consider comments and finalise CHRMAP's | WT | 24/5 – 9/6 |
| Provide response to comments and final CHRMAP's | WT | 12/6 – 16/6 |

Previous Council Decisions

Summary

Final Draft CHRMAP document will be advertised publicly for comment and feedback on the document for an eight week period from 27 March – 19 May 2023

Voting Requirements

Simple Majority

CC002/2023 - Officer Recommendation / Committee Decision 6.1

Moved Cr Terrantroy, Seconded Cr Schiano

That the Climate Change, Adaptation and Sustainability Committee notes the information provided regarding the upcoming public consultation process for the Coastal Hazard Risk Management and Adaptation Plan.

Carried 4/0

For – Cr McCleery, Cr Mogg, Cr Schiano, Cr Terrantroy

Against - Nil

7. General Business

7.1 Discussion on potential emission targets.

Please see - Attachment 7.1 to this Agenda

CC003/2023 - Procedural Motion – Time: 3.23pm

Moved Cr Schiano, Seconded Cr Mogg

That Council in accordance with Shire of Capel Standing Orders Local Law 15.2 (1) part 10 debate of motions be suspended to allow discussion.

Carried 4/0

For - Cr McCleery, Cr Mogg, Cr Schiano, Cr Terrantroy

Against – Nil

T Gillet joined the meeting at 3.35pm.

CC004/2023 - Procedural Motion – Time: 4.08pm

Moved Cr Schiano, Seconded Cr Mogg

That Standing Orders Part 10 Debate of Motions be resumed.

Carried 6/0

For - Cr McCleery, Cr Mogg, Cr Schiano, Cr Terrantroy

Against – Nil

8. Meeting Closure

There being no further business, the Temporary Presiding Member declared the meeting closed at 4.08pm.