



Bush Fire Advisory Committee

A handwritten signature in blue ink, appearing to read "G MacMile", is positioned above the printed name and title.

Gordon MacMile
Chief Executive Officer

Minutes
Wednesday, 12 July 2023

SHIRE OF CAPEL

Bush Fire Advisory Committee

MINUTES

1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS.....	4
2. RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE.....	4
3. CONFIRMATION OF PREVIOUS MINUTES.....	5
3.1 Bushfire Advisory Committee Minutes – 12 April 2023.....	5
4. MATTERS ARISING.....	5
4.1 Deputy Chief Bushfire Control Officers.....	5
4.2 Minimum Training requirements for Bush Fire Brigade volunteers.....	6
5. BRIGADE REPORTS.....	7
5.1 Chief Bush Fire Control Officer.....	7
5.2 Boyanup Bush Fire Brigade.....	7
5.3 Capel Bush Fire Brigade.....	7
5.4 Elgin Bush Fire Brigade.....	7
5.5 Gelorup Bush Fire Brigade.....	7
5.6 Stirling Bush Fire Brigade.....	7
5.7 Brigade Training Coordinator.....	7
5.8 Department of Fire and Emergency Services (DFES).....	7
5.9 Department of Biodiversity, Conservation and Attractions (DBCA).....	7
5.10 Emergency Services Coordinator.....	7
6. GENERAL BUSINESS.....	8
6.1 Introduction to M Picker (Shire of Capel, WHS Advisor).....	8
6.2 Bushfire Mitigation Notice.....	8
6.3 Capel Bush Fire Brigade – T James.....	8
6.4 Elgin Bush Fire Brigade – C Scott.....	8
6.5 Stirling Bush Fire Brigade – M Roberts.....	9
6.6 Brigade Training Coordinator – P Allen.....	9
7. WORK HEALTH AND SAFETY.....	9
7.1 LT Recovery with Loader – February 2023.....	9
8. NEXT MEETING.....	9
9. CLOSURE OF MEETING.....	9

Committee Members (Voting):

Chair – Elgin Bush Fire Brigade	B Bell
Deputy Chair – Boyanup Bush Fire Brigade	D Wetherall
Chief Bush Fire Control Officer	C Scott
Deputy Bush Fire Control Officer	M Scott
Capel Bush Fire Brigade	T James
Gelorup Bush Fire Brigade	N Rowlandson
Stirling Bush Fire Brigade	M Roberts
Council Delegate	Cr D Kitchen

Acknowledgement of Country

We wish to acknowledge the traditional custodians of the land we are meeting on, the Wadandi people. We wish to acknowledge and respect their continuing connection to the land, waters and community. We pay our respects to all members of the Aboriginal communities and their culture; and to Elders past and present, their descendants who are with us today, and those who will follow in their footsteps.

Our Vision

A future focused and resilient community that benefits from good governance, responsive services and appropriate facilities to deliver positive social, environmental and economic outcomes for everyone.

Our Values

Respect

We are respectful in all that we do, and all interactions we have, while being inclusive and mindful of differences.



Honesty

We are truthful, trustworthy, and genuine in all that we say and do.



Teamwork

We are cooperative, collaborative, and united while working towards common goals of our Shire.



Accountability

We are transparent in all that we do and stay true to our word by taking responsibility for our actions.



Empathy

We are kind and show understanding of people's circumstances, perspectives, and differences.



1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

The Presiding Member opened the Meeting at 7.04pm and read out the following Acknowledgement of Country:

We wish to acknowledge the traditional custodians of the land we are meeting on, the Wadandi people. We wish to acknowledge and respect their continuing connection to the land, waters, and community. We pay our respects to all members of the Aboriginal communities and their culture; and to Elders past and present, their descendants who are with us today, and those who will follow in their footsteps.

2. RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE

PRESENT

VOTING MEMBERS

Chair – Elgin Bush Fire Brigade	B Bell
Deputy Chair – Boyanup Bush Fire Brigade	D Wetherell
Chief Bush Fire Control Officer (CBFCO)	C Scott
Deputy Chief Bush Fire Control Officer (DCBFCO)	M Scott
Capel Bush Fire Brigade, Captain	T James
Gelorup Bush Fire Brigade, Captain	G Malatesta
Stirling Bush Fire Brigade, Fire Control Officer	M Roberts
Shire of Capel, Council Delegate	Cr D Kitchen

NON-VOTING MEMBERS

Shire of Capel, Chief Executive Officer	G MacMile
Shire of Capel, Director Infrastructure & Development Services	T Gillett
Shire of Capel, Emergency Services Coordinator	A Ciric
Brigade Training Coordinator	P Allen
Shire of Capel, Administration Officer	J Riedmann

GUESTS

Gelorup Bush Fire Brigade, Fire Control Officer	J McDougall
Elgin Bush Fire Brigade, Deputy BFAC Representative	B Scott
Shire of Capel, WHS Advisor	M Picker

APOLOGIES

Gelorup Bush Fire Brigade	N Rowlandson
Department of Fire & Emergency Services, Area Officer	R Southgate
Department of Biodiversity, Conservation & Attractions	H Holzheuer

3. CONFIRMATION OF PREVIOUS MINUTES

3.1 Bushfire Advisory Committee Minutes – 12 April 2023

That the Minutes of the Bushfire Advisory Committee Meeting held on 12 April 2023 be confirmed a true and correct record of proceedings.

BF0008/2023 Amended Recommendation/Committee Decision – 3.1

Moved T James, Seconded C Scott

That the Minutes of the Ordinary Bush Fire Advisory Committee Meeting held on 12 April 2023 be confirmed a true and correct record of proceedings with the following corrections:

- **5.4 - Elgin Bush Fire Brigade Report: To read “*B Bell thanked all those that responded to the fires near Boundary, Railway, Gavins and Elgin Roads and that good firebreaks were helpful in the response*”.**
- **6.4(3) 000 agreement, CAD listings and IRS reports – Bullet Point 2: Be removed.**

Carried 8/0

4. MATTERS ARISING

4.1 Deputy Chief Bushfire Control Officers

Purpose

Following the resignation of Mr. Murray Scott as Deputy Chief Bush Fire Control Officer, the committee is requested to consider nominations for the role of Deputy Chief Bush Fire Control Officer and consider whether the Shire should appoint more than one deputy.

Process

An expression of interest to nominate for the position of DCBCO was circulated to Bush Fire Brigade FCO's and Captains on the 31 May 2023 with a closing date of 30 June 2023.

Four nominations were received with all nominations meeting the required skills and experience required for the role of Deputy Chief Bush Fire Control Officer. Nominations were received from - D. Tait, M. Roberts, J McDougall, and B. Bell.

Rationale

The Shire believes there is significant value in appointing multiple DCBFCOs for the following reasons:

- Clearly details zones of responsibility throughout the district.
- Provides for greater overall capacity throughout the district.
- Provides for automatic and understood coverage in the absence of CBFCO and any individual DCBFCO.
- Ensures that coverage in any absence is provided by a formally recognised DCBFCO.
- Most probably, the group of DCBFCOs would provide the next logical successor for the eventual transition to a new CBFCO over time. This transition can occur without substantially diminishing the overall capacity of the group.

Recommendation

That the Bush Fire Advisory Committee (BFAC) recommends that the Capel Shire Council:

1. Appoints all four nominations to the position of DCBFCO.
2. Divides the district into four zones (as per Attachment 4.1.1) and allocates an area to an individual DCBFCO as an area of primary responsibility, and a proxy to each zone as coverage in case of absence.
3. Appoints each DCBFCO for a period of four years at which time all positions become vacant.

BF0009/2023 Officer Amended Recommendation / Committee Decision – 4.1

Moved G Malatesta, Seconded D Kitchen

That the Bush Fire Advisory Committee (BFAC) recommends that the Capel Shire Council:

- 1. Appoints all four nominations to the position of DCBFCO.**
- 2. Divides the district into four zones (as per the revised Attachment 4.1.1) on the basis of the existing Brigade areas and allocates an area to an individual DCBFCO as an area of primary responsibility.**
- 3. During a period of absence, the absent DCBFCO will ensure that another DCBFCO is allocated to their zone and the CBFCO is notified of that change.**
- 4. Appoints each DCBFCO for a period of four years at which time all positions become vacant.**
- 5. The Stirling and Capel areas will be combined into one zone for one DCBFCO.**

Carried 7/1

4.2 Minimum Training requirements for Bush Fire Brigade volunteers

Purpose

To agree to and recommend the minimum brigade level training activities (in addition to any DFES training courses) requirements that volunteers must have completed to remain active in accordance with Shire of Capel WHS Management Procedures.

Recommendation

That Bush Fire Advisory Committee (BFAC) notes and agrees that:

- All volunteers (including non-operational) must complete the following DFES courses:
 - Bushfire Safety Awareness
 - Bushfire Fighting Skills, and
- All active firefighters must attend at least 4 brigade level training occurrences per financial year.
- Preseason competency-based assessment for all active firefighting brigade members is to be completed prior to 1 December each year.
- All existing and future volunteers are to complete the online WHS volunteer induction prior to 1 December 2023, before being registered a Bushfire brigade volunteer.

The completion of the above training and inductions will be recorded in the Shire’s myOSH system to continue initiatives to fulfil the Shire’s responsibilities for volunteers (including BFBs) under WHS requirements.

If a member has not completed the required Shire WHS induction and training requirements this will result in the members’ membership being reviewed and lead to the member being

unable to be classified as being an active firefighter for the coming 2023/24 season.

BF0010/2023 Officer Recommendation/Committee Decision – 4.2

Moved M Scott, Seconded D Wetherall

That Bush Fire Advisory Committee (BFAC) notes and agrees that:

- **All volunteers (including non-operational) must complete the following DFES courses:**
 - **Bushfire Safety Awareness**
 - **Bushfire Fighting Skills, and**
- **All active firefighters must attend at least 4 brigade level training occurrences per financial year.**
- **Preseason competency-based assessment for all active firefighting brigade members is to be completed prior to 1 December each year.**
- **All existing and future volunteers are to complete the online WHS volunteer induction prior to 1 December 2023, before being registered a Bushfire brigade volunteer.**

The completion of the above training and inductions will be recorded in the Shire’s myOSH system to continue initiatives to fulfil the Shire’s responsibilities for volunteers (including BFBs) under WHS requirements.

If a member has not completed the required Shire WHS induction and training requirements this will result in the members’ membership being reviewed and lead to the member being unable to be classified as being an active firefighter for the coming 2023/24 season.

Carried 8/0

5. BRIGADE REPORTS

B. Bell commented that this section is not relevant to the special meeting and did not seek reports from brigades.

Given the nature of the meeting, reports were only by CBFCO and the Brigade Training Coordinator.

5.1 Chief Bush Fire Control Officer - Report attached to the minutes.

5.2 Boyanup Bush Fire Brigade

5.3 Capel Bush Fire Brigade

5.4 Elgin Bush Fire Brigade

5.5 Gelorup Bush Fire Brigade

5.6 Stirling Bush Fire Brigade

5.7 Brigade Training Coordinator - Report attached to the minutes.

5.8 Department of Fire and Emergency Services (DFES)

5.9 Department of Biodiversity, Conservation and Attractions (DBCA)

5.10 Emergency Services Coordinator

6. GENERAL BUSINESS

6.1 Introduction to M Picker (Shire of Capel, WHS Advisor).

Purpose

To introduce Megan Picker, and to provide an outline of the process for any WHS issues and/or incidents to be captured by and as part of the Shire's systems.

Megan Picker was introduced to the Committee and provided an overview of her role and a summary of the immediate work to be undertaken with the Brigades.

6.2 Bushfire Mitigation Notice

Purpose

To review the current Bushfire Mitigation Notice for any changes needed to the requirements in accordance with s33 Bush Fires Act 1954.

Recommendation

That no changes to the Bushfire Mitigation Notice be made for the 2023-24 season.

BF0011/2023 Officer Recommendation/Committee Decision – 6.2

Moved T James, Seconded C Scott

That no changes to the Bush Fire Mitigation Notice be made for the 2023-24 season., other than an update to the DCBFCO and FCO names.

Carried 8/0

6.3 Capel Bush Fire Brigade – T James

- T James advised that the 3.4U appliance still has ongoing issues with a leak. A Ciric advised that the appliance is booked in for repair under warranty on 14 August 2023.

6.4 Elgin Bush Fire Brigade – C Scott

- C Scott asked if the control point scribe should be a recognised position. G MacMile advised that the scribe's work only needs to be clear and fillable on the IRS forms.
- C Scott queried if the brigades would be provided computers for brigade administration, A Ciric advised that laptops and printers have been purchased for each Brigade and are currently with the Shire's Information Technology Department for configuration and loading of all forms required by the Brigades.
- B Bell requested a current Brigade Boundary Map.

A Ciric advised that these maps were circulated to all FCO's recently and if a laminated copy is requested it will be provided.

6.5 Stirling Bush Fire Brigade – M Roberts

- M Roberts advised that the water tank at Stirling brigade facility now only needs a connection or tap for filling the trucks as there is enough head pressure to operate it. A Ciric advised that there are issues regarding power supply. M Roberts advised that no electricity is required.

6.6 Brigade Training Coordinator – P Allen

- D Wetherall queried if all brigade training nights could be circulated amongst all brigades so members could attend other brigades training activities. T James advised Capel is just focusing on Capel members at the moment. P Allen to distribute each Brigade's training schedules to all brigades.

7. WORK HEALTH AND SAFETY

7.1 LT Recovery with Loader – February 2023
Incident Discussion – Incident Investigation and Outcomes.

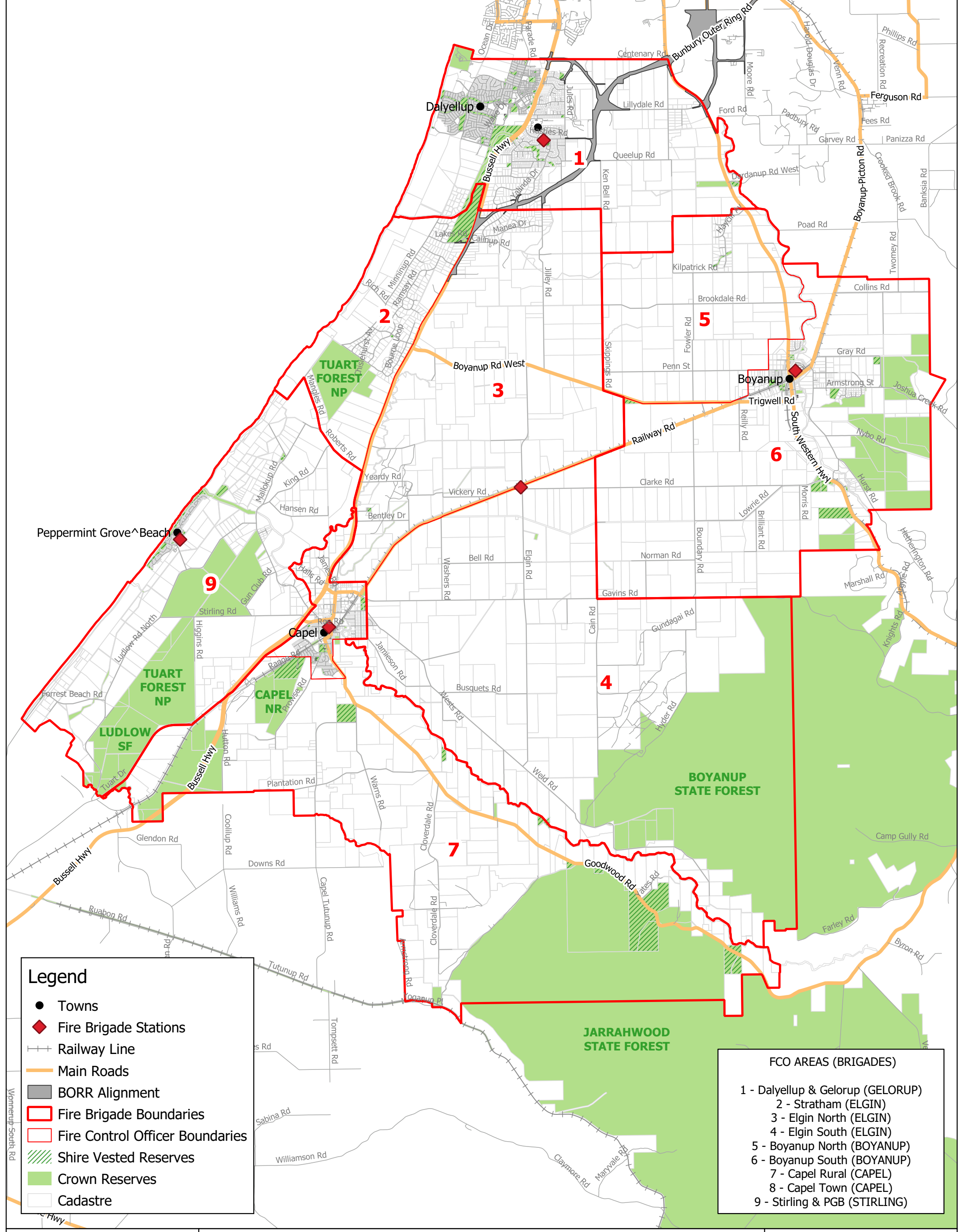
T Gillett provided an overview of how the new WHS process related to this incident. This will be a regular item on the Agenda to discuss any WHS accidents or near misses reported and for the Committee to also bring forward any WHS items for discussion.

8. NEXT MEETING

The next Bush Fire Advisory Committee meeting to be held on Wednesday, 13 September 2023.

9 CLOSURE OF MEETING

There being no further business, the meeting was declared closed at 8.45pm.



Legend

- Towns
- ◆ Fire Brigade Stations
- +— Railway Line
- Main Roads
- BORR Alignment
- Fire Brigade Boundaries
- Fire Control Officer Boundaries
- ▨ Shire Vested Reserves
- Crown Reserves
- Cadastre

FCO AREAS (BRIGADES)

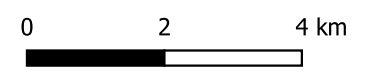
- 1 - Dalyellup & Gelorup (GELORUP)
- 2 - Stratham (ELGIN)
- 3 - Elgin North (ELGIN)
- 4 - Elgin South (ELGIN)
- 5 - Boyanup North (BOYANUP)
- 6 - Boyanup South (BOYANUP)
- 7 - Capel Rural (CAPEL)
- 8 - Capel Town (CAPEL)
- 9 - Stirling & PGB (STIRLING)



The Shire of Capel does not warrant the accuracy of information in this publication and any person using or relying upon such information does so on the basis that the Shire bear no responsibility or liability whatsoever for any errors, faults, defects or omissions in the information.

SHIRE OF CAPEL FIRE CONTROL OFFICER BOUNDARIES 2023

Printed on
23/03/2023



CAPEL SHIRE BRIGADE TRAINING COORDINATOR REPORT 17.07.2023

IMPLEMENTATION OF WHS

Thank you to Andriena for her support in implementing the WHS within the shire.

Met with Andriena Tuesday 18th April to discuss the implications and expectations for brigades and members relating to the WHS.

Also discussed what my role as Training Coordinator would involve.

Brigade Training Officers or a brigade representative met at Boyanup on Thursday 27th April to discuss the WHS implications and expectations. Discussion also centred around ways each brigade could best implement, and solve some of the angst regarding the WHS.

All brigades agreed to assist each other and met again in September to discuss progress and share any tips relating to training.

Since the above meeting, Andriena has verified some of the concerns individual brigades raised:

Members from other brigades being able to attend training at another brigade due to work or family commitments, and

Brigades joining together for training due to lack of numbers or sharing experience.

I have been in touch with most brigade training officers since April to check on progress and assist if required.

All brigades have reported a positive response to training sessions. Some brigades have included a social aspect afterwards with a sausage sizzle.

Interestingly, feed back from Boyanup, Elgin and Stirling brigades, indicated there was some confusion about the training and the method of delivery. Members considered it to be similar to the initial training e.g. classroom orientated.

BFAC Meeting 12 July 2023

CBFCO Report

Firstly, congratulations to Glenys Malatesta on being nominated for the Murray Lang Bush Fire Service Award.

After a very busy first three months of the year, things slowed down for the next three months. We had only seventeen fires in those three months. Three structural fires, Two vehicle fires one car and one back trailer on a log truck, and rest were scrub fires, with a couple of these being escape burns from private control burns.

All brigades are doing their monthly training, with very good attendance at all of them. The new Gelorup shed is taking shape with the steel frame being erected.

I am attending a chiefs meeting at the centre of excellence for three days in the middle of the month.

Thanks to all volunteers and their families for the work they do to protect our communities

Chris Scott

Chief Bush Fire Control Officer

Shire of Capel



Bush Fire Brigade Member Skills Competency Assessment

Members Skills Competency Assessment

Completion Due Date: 1st December 20__

Member Name:

DFES Number:

Brigade:

Address:

Contact mobile number:

Members are to read and understand the following, then sign below prior to commencing the Competency Assessment:

- This is a **compulsory** annual members Competency Assessment which has been endorsed by the Shire of Capel Emergency Services Coordinator (ESC), CBFCO and ALL Brigade Captains.
- It is designed to ensure that all members of Brigades within the Shire of Capel, have achieved a minimum standard of skills, prior to the fire season.
- Members who are unable to complete or demonstrate the skills listed within this document by the completion date, will become inactive Firefighters.
- Members that are inactive are unable to attend any Brigade incident or turnout.
- Members deemed inactive may complete further training and reassessment, later, to become an active member.
- Each Brigade will keep an accurate record of the status of each member and a copy of these records shall be forwarded to the Shire of Capel ESC/CBFCO when completed.
- These records are to be retained for seven (7) years in accordance with *State Records Act 2000*.
- Retrospective dating will not be accepted.

Medical Declaration

To the best of my knowledge, I declare that I have no new or existing medical conditions in addition to those previously declared that will impact my ability to safely carry out the required duties as an active firefighter.

If my medical condition changes for whatever reason after the date on this form, I shall inform my brigade Captain and seek a clearance from them before attending any Brigade incident or turnout.

I have read and understand the above information:

Member Name:

Signature:

Date:

Appliance Skills	Competent	Comments
Shipping a hydrant standpipe and producing water.	<input type="checkbox"/> Yes <input type="checkbox"/> No	Brigades without ground hydrants shall discuss the procedure.
Start/stop each type of appliance's pump.	<input type="checkbox"/> Yes <input type="checkbox"/> No	LT <input type="checkbox"/> 1.4 <input type="checkbox"/> 2.4 <input type="checkbox"/> 3.4 (Cross out not applicable)
Show water at the branch of each brigade appliance.	<input type="checkbox"/> Yes <input type="checkbox"/> No	LT <input type="checkbox"/> 1.4 <input type="checkbox"/> 2.4 <input type="checkbox"/> 3.4 (Cross out not applicable)
Demonstrate or explain how foam is produced on each brigade appliance.	<input type="checkbox"/> Yes <input type="checkbox"/> No	LT <input type="checkbox"/> 1.4 <input type="checkbox"/> 2.4 <input type="checkbox"/> 3.4 (Cross out not applicable)
Demonstrate appliance drafting (minimum one appliance type).	<input type="checkbox"/> Yes <input type="checkbox"/> No	Appliance type:

Communication Skills	Competent	Comments
The following items apply to both the TAIT Single Band (Black) and TAIT Dual Band (Green or Yellow) Radio's.		
Change a channel.	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Adjust the volume.	<input type="checkbox"/> Yes <input type="checkbox"/> No	
The following items apply to the TAIT Dual Band (Green or Yellow) Radio's.		
Change the band.	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Activate/deactivate dual band receive.	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Show the GPS function.	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Demonstrate how to find and use 'Selcall'.	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Demonstrate how to activate/de-activate 'Talk-Around'	<input type="checkbox"/> Yes <input type="checkbox"/> No	

Show how to change to/navigate 400 Mhz channels,	<input type="checkbox"/> Yes <input type="checkbox"/> No	
The following items apply to Portable Radio's.		
Change a channel.	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Adjust the volume.	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Operate the Keypad Lock function.	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Other essential communications and turnout skills.		
Explain the Prowords: Over- Out- Roger- Wilco- Emergency, Emergency, Emergency-	<input type="checkbox"/> Yes <input type="checkbox"/> No	
What are the arrival codes for first arriving crews, explain what each one means?	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Using a map book in the appliance locate an incident from COMCEN information for a turn out.	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Explain the term PAFTACS. P- A- F- T- A- C- S-	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Complete a T Card.	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Send a Turn Out message, via radio, turning out from the Station to an incident.	<input type="checkbox"/> Yes <input type="checkbox"/> No	

Fire Ground Safety Skills	Competent	Comments
What is a Red Flag Warning?	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Explain the term LACES. L- A- C- E- S-	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Explain "The Dead Man Zone."	<input type="checkbox"/> Yes <input type="checkbox"/> No	
<u>Heat Stress:</u> Watch the Video 'Don't let Heat Stress bring you down'. (9.45mins) Successfully complete questionnaire.	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Crew Protection	Competent	Comments
Watch the Video – 'Comprehensive Crew Protection'. (15mins)	<input type="checkbox"/> Yes <input type="checkbox"/> No	
As a crew member of an appliance, take part in a Burn Over drill	<input type="checkbox"/> Yes <input type="checkbox"/> No	

Brigade Administration Items ONLY.	Checked	Comments
Drivers licence check. Note: A current driver's license is not required to satisfactorily complete this Pre-Season Refresher, it is simply to check currency of those with a driver's licence.	<input type="checkbox"/> Yes <input type="checkbox"/> No	Holds a licence: <input type="checkbox"/> Yes <input type="checkbox"/> No Licence number: Expiry date: Classes: Probationary: <input type="checkbox"/> Yes <input type="checkbox"/> No Notes:
PPC/PPE Check. Note: Each member is required to check their PPC/PPE for serviceability for the fire season. If any item requires replacement, it should be replaced from brigade stock or ordered from the Shire of Capel through your Equipment Officer to ensure all items of equipment are serviceable.	<input type="checkbox"/> Yes <input type="checkbox"/> No	Items replaced/ordered:

Member Endorsement for the Fire Season 202_

Brigade Officer Comments:

At the time of assessment, the member demonstrated the safe use and function of equipment
YES/NO

Name Brigade Officer:

Signature:

Date:

Member Comments:

Member Signature:

Date:

Emergency Contact Details	
Name	
Relationship	
Contact number	

Bush Fire Mitigation Notice

Minimum property requirements

All properties

Clean gutters on all buildings.

Remove debris from around buildings.

Maintain a 20 metre low fuel zone around all habitable buildings.

Residential properties

Grass must not be higher than 10cm.

You must prevent growth by burning or spraying if you can't mow/slash grass. Permits may be required.

Residential properties larger than 2024m²

Maintain a 3 metre wide firebreak on all external boundaries.

You can manage your entire property as a low fuel zone instead of installing firebreaks.

Special rural properties

Maintain a 3 metre wide firebreak on all external boundaries.

Rural properties

Maintain a 20 metre wide low fuel zone or 2 metre firebreak around all haystacks.

Maintain a 2 metre wide firebreak on land adjacent to a road reserve.

Plantations

Adhere to the Guidelines for Plantation Fire Protection 2011.

OC109/2021

Compliance period

The compliance period is from **1 December to 26 April**.

Under section 33 of the Bush Fires Act Your property must be compliant with this notice during the compliance period.

Penalties apply.

Variations

You must apply for a variation by 31 October if you can't comply with the requirements of this order.

Late applications will not be accepted.

Specifications

Low fuel zone

To maintain a low fuel zone you must:

- reduce and maintain fuel loads at 2 tonnes per hectare
- skirt trees up to a height of 2m
- no trees/shrubs over 2 metres high within 2 metres of a habitable building
- no tree crowns/branches over habitable buildings
- clear/prune scrub to reduce to a sparse density -you must be able to walk through with relative ease and minimal deviation
- no grass higher than 10cm.

Firebreak

Your firebreaks must:

- be as close as practical to the property boundary
- have a vertical clearance height of 4 metres (excludes rural zoned properties)
- be continuous and trafficable for a 4WD vehicle with no obstructions
- mineral/bare earth - clear of all vegetation
- not terminate in a dead-end.

Maintained green lawns are acceptable in conjunction with or instead of mineral earth firebreaks. They must meet the firebreak clearance and width requirements.

General Community Information

Burning periods

Permit required during restricted burning period.

Dates subject to change.

Restricted

1 November to
14 December

Prohibited

15 December to
31 March

Restricted

1 April to
30 April

Permits

Contact your fire control officer with at least 48 hours notice to apply. You are responsible for any burns on your property.

Take care and Burn SMART. Search Burn SMART for more information.

Register all burns with DFES on 9395 9209

Wood/solid fuel BBQ's, camp fires & fire pits

Wood/solid fuel BBQs include constructed pizza ovens, kettle style barbeques, wood stoves and ovens are generally permitted year round, however **are not permitted** when the fire danger rating is high or above.

Outdoor cooking and camp fires **are not permitted** during the Prohibited Burning Period (15 December-31 March), and on any day where the fire danger rating is high or above.

Any additional restrictions due to fire weather conditions, will be published on the Shire's website when these conditions occur.

The Australian Fire Danger Rating System

Visit: afac.com.au/initiative/afdrs

Fire control officers

Chief Bush Fire Control Officer

Chris Scott | 0408 921 356

Boyanup North

* Daniel Tait | 0417 091 076

Trevor Brockman | 0407 080 925

Boyanup South

Brian Smith | 0427 387 412

Chris Ward | 0431 532 791

Capel Town

Peter Dunlop | 0428 122 676

Jason McNabb | 0417 037 382

Capel Rural

Kevin Scott | 0488 100 353

Dalyellup & Gelorup

* Jeff McDougall | 0427 959 380

Neill Rowlandson | 0427 056 888

Graham Briggs | 0418 931 824

Elgin North

Chris Scott | 0408 921 356

Elgin South

* Barry Bell | 0427 966 126

Peppermint Grove Beach & Stirling

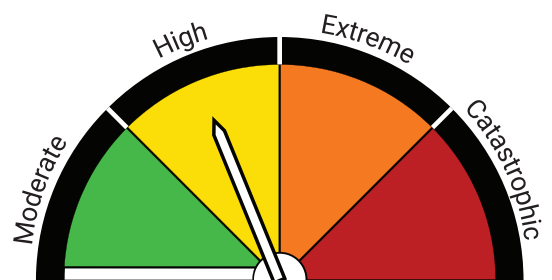
* Mark Roberts | 0412 446 516

Stratham

Brad Scott | 0427 957 443

Geoff Vardie | 0417 947 420

* Also Deputy Chief Bush Fire Control Officer



Bush fire warning system



Emergency warning

You are in danger and need to take immediate action to survive. There is a threat to lives or homes.



Watch and act

There is a possible threat to lives or homes. You need to leave or get ready to defend – do not wait and see.



Advice

A fire has started but there is no immediate threat to lives or homes. Be aware and keep up to date.

All Clear

Take care to avoid any dangers and keep up to date.

Local information

Shire of Capel

Call: 9727 0222

Email: info@capel.wa.gov.au

Visit: capel.wa.gov.au

Police, Fire and Ambulance

Call: 000

Bush fire warnings

Visit: emergency.wa.gov.au

Listen: ABC Radio 684 AM

Call: 13 DFES