

Application Form: Construct or Install an Apparatus for the Treatment of Sewage (Health Miscellaneous Provisions Act 1911)



Premises Details (please tick ✓)		
<input type="checkbox"/> Single Dwelling	<input type="checkbox"/> Existing Development	<input type="checkbox"/> Industrial
<input type="checkbox"/> Residential	<input type="checkbox"/> Commercial	<input type="checkbox"/> Ancillary Accommodation
<input type="checkbox"/> New Development	<input type="checkbox"/> Multiple Dwellings	
<input type="checkbox"/> Other (please specify):		

Application type (please tick ✓)
<input type="checkbox"/> Single effluent disposal system on single lot for single residence
<input type="checkbox"/> Additional (second) system
<input type="checkbox"/> Non-residential development, producing less than 540L per day
<input type="checkbox"/> Non-residential development, producing more than 540L per day
Note: if selecting this category, the Environmental Health Officer will need to provide you with a Department of Health form to complete. Additional fees will apply.
Plans required for the above to scale of: 1:100, 1:200 or 1:500

Location of Installation			
Lot No.:		House No.:	
Street:			
Suburb:		Postcode:	

Owner Details			
Owner's Name:			
Postal Address:			
Email:		Phone No.:	

Applicant Details Note: Approval will be sent to applicant only			
Applicant's Name:			
Postal Address:			
Email:		Phone No.:	

System Details (please tick ✓)	
<input type="checkbox"/> Septic tank (s)	<input type="checkbox"/> Grey water System
<input type="checkbox"/> Aerobic Treatment Unit	<input type="checkbox"/> Pump tank
<input type="checkbox"/> Other (please specify):	

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Details of Apparatus ticked above	
Manufacturer and Model:	
Size:	
Number of Bedrooms: (Residential dwelling only, includes enclosed studies) Floor plans required	
Expected daily wastewater volume: (non-residential only)	Litres/ day
Is there an existing effluent disposal system on site?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Is there a spa?	<input type="checkbox"/> Yes <input type="checkbox"/> No
If yes to the above, does it exceed 350L?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Other details:	

Type of Disposal system (please tick)	
<input type="checkbox"/> Concrete leach drains	<input type="checkbox"/> Plastic leach drains
<input type="checkbox"/> Other leach drain type	<input type="checkbox"/> Irrigation area
<input type="checkbox"/> Other (please specify):	

Details of Disposal system ticked above	
Manufacturer and length:	
Area size:	
Alternating system?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Disposal Technique (please tick):	<input type="checkbox"/> Surface Spray <input type="checkbox"/> Subsoil Dripper <input type="checkbox"/> Substrata Dripper
Other details:	

Site conditions (please tick ✓)			
<input type="checkbox"/> Sand	<input type="checkbox"/> Gravel	<input type="checkbox"/> Loam	<input type="checkbox"/> Clay
<input type="checkbox"/> Other (please specify):			

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Site conditions ticked above	
Depth from natural ground level to highest known water table:	
Distance from natural water bodies if less 100m:	
Will the system be within 30m of a bore, dam or water course used for drinking (please tick)	<input type="checkbox"/> Yes <input type="checkbox"/> No
Will the system be in an area subject to flooding or inundation in a 1 in 10-year event (please tick)	<input type="checkbox"/> Yes <input type="checkbox"/> No
Other details:	

Declaration		
I hereby apply as the owner, or the person authorised to act on behalf of the owner, for approval to construct or install the apparatus as referred to above. I confirm that, to the best of my knowledge, the information provided in this application is a true and accurate reflection of circumstances.		
Full Name	Signature	Date

Office Use Only			Records
Date Received:		Receipt No.:	
Accepting Officer:		Septic No.:	
Amount Paid:	\$236.00	Health Officer:	

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Application Checklist

Submission of an Application

- The Shire of Capel only approves single effluent disposal system on a single lot for a residence or other development producing no more than 540L per day.
- **For systems above this limit, please complete this application and an Environmental Health Officer will provide an additional Department of Health form for you to complete. Additional fees will apply.**
- For new dwellings a Septic approval is required before a Building approval will be issued. Please visit the Shire website: www.capel.wa.gov.au for more information.

- Lodge application by:
- email to info@capel.wa.gov.au
 - mail via post to PO BOX 369 Capel, WA 6271
 - person at the Shire Office at 31 Forrest Road, Capel WA, 6271

- Receive a confirmation email with a request for payment for the application

- Pay the fee of **\$236.00** over the phone with a credit card or pay in person at the Shire Office on 9727 0222

- Make sure you have sent in all the required documents with the application.
(If further information is required a Health Officer will be in contact)

Drawings

Please provide a drawing of your **site plan** for this application with the following:

- Drawing to scale of either 1:100, 1:200 or 1:500
- Location of effluent disposal system and all drains and pipework
- Distance of the system from all buildings, boundaries, bores, waterway and waterbodies
- Distance of system from all trafficable areas
- Contour lines indicating the slope of the land

- Floor Plan

Aerobic Treatment Unit

- If the application is for an Aerobic Treatment Unit, a copy of the **maintenance agreement** between the owner and the authorised service company must also be included.

When Approval has been granted

Have I received my approval?

- Yes

When you have obtained approval, you may proceed with the construction or installation of the apparatus.

However before sealing the septic tank(s) or covering the drains they must be inspected by the Shire of Capel and a **Permit to Use will be issued.** To arrange an inspection please contact an Environmental Health Officer from the Shire of Capel on 9727 0222.

Please note that it is an offence under Section 107(4) of the Health Act 1911 to use an apparatus before it has been inspected and issued with a permit to use has been issued for the apparatus.

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No

Work must not commence until Approval is granted

Please note that it is an offence under Section 107(2) of the Health Act 1911 to start work on the construction or installation of an onsite effluent disposal system without approval.

Please contact the Shire of Capel on 9727 0222 if you have any further queries